



Dear Rock Hill HOA member:

On behalf of the staff at Community Association Management, we want to welcome you to the family of residential communities that we are privileged to provide management services for. As your Association Manager, I am looking forward to the opportunity to work with you.

Community Association Management has been contracted to provide the following services to your community:

- Comprehensive Accounting Services Including Budget Preparation, Monthly Financial Reporting, Assessment Collection, Accounts Payable & Tax Preparation

Annual assessments are charged on January 1st of each year and are due by January 31st. Information on paying online has been included with this welcome packet. If mailing a check, make sure to reference your Account ID number on the memo portion of your check. Your Account ID number can be found at the top your annual statement. Please make checks payable to Rock Hill and mail to the address below:

**Rock Hill HOA
PO BOX 93505
Las Vegas, NV 89193**

If you require a statement or have any questions about HOA payment, please contact Bryan Charcut at Community Association Management 913-738-9600 ext. 208.

Your trash service is covered by the HOA and is provided by AAA Disposal. The HOA only covers the service. If you would like to have a AAA Disposal waste receptacle or wish to participate in their recycling program you will need to contact them directly. AAA Disposal phone number: (816) 650-3180

Please make sure to visit http://rockhillhoa.info/Rock_Hill_HOA/Welcome.html for community information.

To receive a pool fob or to request information about the community pool please email: support@rockhillhoa.info and a Rock Hill representative will contact you directly with the information you need.

Thank you and we look forward to being of service to you.

Sincerely,

Best regards,
Bryan Charcut, President
Community Association Management (CAM)
5000 W 95th St, Ste 280 Prairie Village, KS 66207
www.camkc.com



HOMEOWNER INFORMATION UPDATE FORM

Please complete by printing clearly on this form so that we can update our private neighborhood directory. Please forward this form on to:

COMMUNITY ASSOCIATION MANAGEMENT
5000 West 95th Street, Suite 280
Prairie Village, KS 66207
contactus@camkc.com

Name:	Address:
Email Address:	Home Phone:
Business Phone:	Mobile Phone:

Name (additional Owner):	
Email Address:	Home Phone:
Business Phone:	Mobile Phone:



Rock Hill Homes Association
CONTACT INFORMATION:

One of the many reasons that your Board has chosen to contract with Community Association Management is to make certain that all of your **account-related concerns** and questions are immediately acted upon. Please keep the following information on hand for your records. We look forward to serving you're your association and hope to meet you soon.

COMMUNITY ASSOCIATION MANAGEMENT	Office Address: 5000 W 95 th Street, Ste 280 Prairie Village, KS 66207 Payment Address: PO BOX 93515 Las Vegas, NV 89193 Bus: 913-738-9600 Fax: 913-738-9603
Community Association Manager:	Bryan Charcut – Ext. 208 bryancharcut@camkc.com
HOA Representative for Pool/Keycard Access	support@rockhillhoa.info
CAM Main Office	913-738-9600 contactus@camkc.com



ROCK HILL HOA

The form can be sent via email to: support@rockhillhoa.info
More information can be found on: http://rockhillhoa.info/Rock_Hill_HOA/Welcome.html

ARCHITECTURAL REVIEW REQUEST FORM

It is necessary to obtain written permission from the Board of Managers if an owner wishes to make alterations or improvements to their living unit that will impact or alter common elements or the basic load bearing structure of the building, balconies, doors or other external features that affect the appearance of the building.

Please be as descriptive as possible when detailing your requested change.

Homeowners Name: _____
Address of requested work: _____
Telephone: _____ Fax: _____
Email Address: _____

Please provide a sketch or site plan attached to this document.
Please provide a description of your requested change;

Describe the material that will be used including large equipment if applicable:

***Please note the purpose of the Architectural Committee is to make sure the requested change is in unity with the Covenants, Conditions, and Restrictions of **Rock Hill HOA**. This committee's decision DOES NOT express any opinion of the strength, engineering design or guarantee the safety of said project. Please contact the city to receive any necessary permits as it is your responsibility to make sure the project is in compliance with all laws, codes, and ordinances.

**If approved work must be complete within 6 months. Please notify the HOA upon completion in writing via email support@rockhillhoa.info so the ARC Committee can sign off on your project as complete.

Approved - Disapproved - Approved with Changes

Approved with the following Changes:

Date Received: _____
Date of Review: _____

By: _____